

HUMBLE CITY COUNCIL

MINUTES

SPECIAL MEETING

AUGUST 9, 2011 - 10:00 A.M.

HELD AT CITY HALL, 114 WEST HIGGINS, HUMBLE, TEXAS

MEMBERS PRESENT: Donnie McMannes, Presiding
Mayor Pro Tempore Allen Lee
Councilmember Merle Aaron
Councilmember Ray Calfee
Councilmember Bill Conner
Councilmember Allan Steagall
City Manager Darrell Boeske
City Secretary Sue Daniel

EMPLOYEES PRESENT: Assistant City Manager Mark Martin
Director of Public Works Barry Brock
Finance Director Dixie Kellum
Civic Center Director Johnnie Scroggins
Fire Marshal Clint Johnson
Chief Gary Outlaw
Assistant Chief Mike Legoudes
Assistant Chief Al Taska
Officer Jerry Cannon

Mayor Donnie McMannes called the special meeting of the Humble City Council to order at 10:00 a.m. with all members present.

1. INVOCATION/PLEDGE OF ALLEGIANCE

Assistant City Manager Mark Martin gave the invocation and led the Pledge of Allegiance.

2. MINUTES - JULY 14, 2011 AND JULY 19,2011

Minutes of the meetings of July 14 and July 19, 2011 were presented to the mayor and councilmembers for approval. Councilmember Allen Lee moved to approved the minutes of July 14 and July 19, 2011 as printed and circulated.

Ayes: Aaron, Calfee, Conner, Lee, McMannes, Steagall
Nays: None
Motion Carried.

3. FINANCIAL STATEMENT

The financial statement for June was presented to the mayor and councilmembers for approval. Councilmember Merle Aaron moved to accept the financial statement.

Ayes: Aaron, Calfee, Conner, Lee, McMannes, Steagall
Nays: None
Motion Carried.

4. CURRENT INVOICES

Invoices were presented to the mayor and councilmembers for approval of payment.

<u>Accounts Payable:</u>	
General Fund	\$ 304,203.20
W/S Operating Fund	482,502.75
Special Revenue Fund	18,425.38
Beautification Committee Fund	300.00
Red Light Camera Fund	55,792.73
C.O., Series 2005 A	<u>248,770.85</u>
Total	\$ 1,109,994.91

Councilmember Lee moved to pay the invoices.

Ayes: Aaron, Calfee, Conner, Lee, McMannes, Steagall
Nays: None
Motion Carried.

5. REQUEST FOR AUTHORIZATION TO ADVERTISE FOR BIDS FOR ASBESTOS ABATEMENT AND GYMNASIUM DEMOLITION AT 611 HIGGINS STREET

City Manager Darrell Boeske presented a request from Assistant City Manager Mark Martin for authorization to advertise for bids for asbestos abatement and the gymnasium demolition at the former Charles Bender High School at 611 Higgins. Mr. Martin stated that after an asbestos study, it was concluded that the buildings do contain various types of asbestos containing material. He further stated that the gymnasium is in poor condition and also contains asbestos and needs to be demolished. Councilmember Allan Steagall moved to approve agenda item # 5.

Ayes: Aaron, Calfee, Conner, Lee, McMannes, Steagall
Nays: None
Motion Carried.

6. MONTHLY DEPARTMENT REPORTS

Mayor McMannes stated the monthly department reports were for information only.

7. CORRESPONDENCE: TEXAS MUNICIPAL LEAGUE

Mayor McMannes stated the correspondence was for information only.

8. BUDGET WORKSHOP FOR PROPOSED BUDGET FOR FISCAL YEAR 2011-2012

City Manager Boeske presented the proposed budget for fiscal year 2011-2012 to the mayor and councilmembers. He read his letter to the mayor and councilmembers:

July 25, 2011

Honorable Mayor and City Council
City of Humble
Humble, Texas

In compliance with Chapter 2, Article II, Section 2-62(7), City of Humble Code of Ordinances, I present for your review Estimates of Revenue and Expenditures for the fiscal year beginning October 1, 2011 and ending September 30, 2012. Estimated Ad Valorem Tax revenue is based on an assessed valuation of \$ 992,261,107.00 and computed on a tax rate of \$ 0.20 per \$ 100.00 assessed valuation. 100% of the rate is assessed for maintenance and operation of the City. The proposed M & O rate is subject to a public hearing in accordance with provisions of the Texas Property Tax Code.

Estimated expenditures provide for maintenance and operation of the city, employee salaries, benefits, and capital expenditures in various city departments.

I trust the information presented will be helpful in preparing the fiscal year budget and I recommend a workshop session be held during the month of August, 2012 for that purpose. I also recommend that a public hearing in accordance with the Texas Property Tax Code be held at 6:00 p.m. on Thursday, September 8, 2011.

Respectfully,
Darrell Boeske
City Manager

City Manager Boeske then informed the mayor and council that a 3% across the board salary increase for employees was figured into the proposed budget. He then presented the budget to the mayor and councilmembers for questions and discussions.

**COMBINED STATEMENT OF ESTIMATED REVENUE AND EXPENDITURES
FISCAL YEAR OCTOBER 1, 2011 - SEPTEMBER 30, 2012**

REVENUE:

General Fund Receipts	\$ 35,814,094.00
Water & Sewer Operating Fund Receipts	9,433,397.00
I&S Fund, G.O. Bonds, Series 1993	114,200.00
Special Revenue Fund Receipts (HOT)	539,000.00
Special Revenue Fund Receipts (Traffic Enforcement)	<u>3,573,000.00</u>
TOTAL REVENUE	\$ 49,473,691.00

OPERATING EXPENSE - GENERAL FUND:

Administration Department	\$ 1,759,215.00
Street Department	1,680,900.00
Fire Department	2,053,792.00
EMS Division	2,094,657.00
Police Department	8,747,904.00
Park Department	810,320.00
Animal Control Department	137,500.00
Municipal Court Department	906,407.00
Inspection Department	455,200.00
Vehicle/Equipment Maintenance Department	269,075.00
Fire Marshal Department	331,330.00
Building Maintenance Department	164,800.00
Civic Center Department	1,005,533.00
Civic Arena Division	98,000.00
Civic Center Activity Division	<u>209,340.00</u>
TOTAL GENERAL FUND	\$ 20,723,973.00

(CAPITAL OUTLAY INCLUDED IN OPERATING EXPENSES)

General Fund	\$ 416,143.00
W/S Operating Fund	<u>82,000.00</u>
Total Capital Outlay	\$ 498,143.00

OPERATING EXPENSE - WATER AND SEWER FUND:

Water Department	\$ 3,278,800.00
Sewer Department	<u>3,464,051.00</u>
TOTAL WATER & SEWER OPERATING FUND	\$ 6,742,851.00

G.O. BONDS I & S FUND REQUIREMENTS:

G. O. Bonds, Series 1993	\$ 0.00
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SPECIAL REVENUE FUND - HOT:

Operating Expenses	\$ 531,725.00
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SPECIAL REVENUE FUND - TRAFFIC ENFORCEMENT:

Operating Expenses	\$ 1,722,381.00
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TOTAL EXPENDITURES	\$ 29,720,930.00
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ESTIMATED SURPLUS:

General Fund	\$ 15,090,121.00
Water and Sewer Operating Fund	2,690,546.00
Interest & Sinking Fund	114,200.00
Special Revenue Fund (HOT)	7,275.00
Special Revenue Fund (Traffic Enforcement)	<u>1,850,619.00</u>

TOTAL ESTIMATED SURPLUS	\$ 19,752,761.00
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<u>TOTAL ESTIMATED EXPENDITURES & SURPLUS:</u>	\$ 49,473,691.00
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9. ADJOURNMENT

There being no further business to transpire, Mayor McMannes moved the meeting be adjourned. Meeting Adjourned. 11:10 A.M.

D. G. McMannes
Mayor

ATTEST:

Sue Daniel
City Secretary