

**HUMBLE CITY COUNCIL**

**MINUTES**

**REGULAR MEETING**

**JANUARY 25, 2018 – 6:30 P.M.**

**HELD AT CITY HALL, 114 WEST HIGGINS, HUMBLE, TEXAS**

STATE OF TEXAS     §  
                                  §  
COUNTY OF HARRIS §

**MEMBERS PRESENT:** Mayor Merle Aaron, Presiding  
Council Member Norman Funderburk  
Council Member Ray Calfee  
Council Member Andy Curry  
Council Member David Pierce  
City Manager Jason Stuebe

**MEMBERS ABSENT:** Mayor Pro Tem Allan Steagall

**STAFF PRESENT:** Assistant City Manager Aimee Phillips  
Human Resource Manager Kathy Babineaux  
Public Works Director Barry Brock  
Fire Marshal James Nykaza  
Civic Center Director Jennifer Wooden  
Court Administrator Sandra Elliott  
Asst. Police Chief Ken Theis  
Asst. Fire Chief Mike Legoudes  
Asst. Fire Chief Al Taska  
Shift Commander Scott Blake  
Fire Captain Wyatt Watkins  
Sgt. Greg Martin

**VISITORS PRESENT:** Kathy Funderburk  
Bruce Olson  
Melanie Feuk  
Cody Holder

Mayor Aaron called the regular meeting of the Humble City Council to order with a quorum present at 6:30 P.M.

**1. INVOCATION AND PLEDGE OF ALLEGIANCE.**

Council Member Funderburk offered the invocation and led the Pledge of Allegiance.

**2. CONSENT AGENDA ITEMS WHICH CONSIST OF MINISTERIAL OR "HOUSEKEEPING" ITEMS AS REQUIRED BY LAW. ITEMS MAY BE REMOVED FROM THE CONSENT AGENDA AND DISCUSSED BY MAJORITY VOTE OF THE COUNCIL.**

- a. Minutes – Regular Meeting Minutes – January 11, 2018; Special Meeting Minutes – January 15, 2018
- b. Quarterly Investment Reports
- c. Current Invoices
- d. Monthly Department Reports
- e. Correspondence

Upon a motion by Council Member Funderburk, the City Council voted six (6) for and none (0) opposed to approve the Consent Agenda.

**3. ADOPTION OF ORDINANCE 18-814 AUTHORIZING A GENERAL ELECTION TO BE HELD ON MAY 5, 2018, FOR THE PURPOSE OF ELECTING A CITY COUNCIL MEMBER PLACE 3, A CITY COUNCIL MEMBER PLACE 4, AND A CITY COUNCIL MEMBER PLACE 5, BY THE QUALIFIED VOTERS OF THE CITY OF HUMBLE, TEXAS; ESTABLISHING EARLY VOTING LOCATIONS AND POLLING PLACES FOR THIS ELECTION; AND MAKING PROVISIONS FOR CONDUCTING THE ELECTION.**

City Manager Stuebe asked for approval of the Ordinance noting that a minor change was made to Section 4 of the Ordinance with reference to the polling locations and how they will be selected by the Humble Independent School District as the City will be entering into a joint election agreement with the ISD, but that the City would still constitute a single election precinct and that City Hall would serve as the one polling location for both early voting and election day voting.

Upon a motion by Council Member Curry, the City Council voted five (5) for and none (0) opposed to adopt Ordinance 18-814 calling for a General Election to be held on May 5, 2018.

**4. ADOPTION OF RESOLUTION 18-792 AMENDING THE CITY OF HUMBLE INVESTMENT POLICY AND STRATEGY.**

City Manager Stuebe asked for approval of the resolution noting that the annual adoption of the policy is required by law and that the changes that have been made were intended to tighten up some language with regard to the policy. City Manager Stuebe invited Assistant City Manager to speak more to the specifics of the resolution. Ms. Phillips stated the biggest change was extending the maximum maturity from three to four years to allow for higher yield potential.

Upon a motion by Council Member Funderburk, the City Council voted five (5) for and none (0) opposed to approve Resolution 18-792 adopting and amending the City of Humble Investment Policy and Strategy.

**5. APPROVAL OF A VARIANCE REQUEST MADE BY THE RHODES SCHOOL PURSUANT TO CHAPTER 12, ARTICLE XI, SECTION 500, SUBSECTION F, PERMITTING THE TEMPORARY USE OF TWO (2) MODULAR CLASSROOM BUILDINGS FOR UP TO FIVE (5) YEARS FROM THE DATE OF THIS VARIANCE.**

City Manager Stuebe recommended approval of the variance request. He stated that the proposed location was behind the school and not visible from the public Right-of-Way. He continued stating that the five year time frame will allow the school to roll out its capital campaign and hopefully complete a permanent expansion onto the school; even if that doesn't happen, the modular buildings will be removed in five years.

Council Member Pierce asked if these modular buildings would be inspected. Mr. Stuebe stated that they still needed to meet all of our adopted codes, including sprinkler systems and tie-downs. Fire Marshall Nykaza added that he will work with the staff at the Rhodes School and will likely be approving the use of the modular buildings before they are even allowed to be set into place. Mayor Aaron added that the City requires a permit just to move the buildings into the City Limits – so there are plenty of safeguards for the buildings.

Upon a motion by Council Member Funderburk, the City Council voted five (5) for and none (0) opposed to approve the variance request made by The Rhodes School.

**6. APPROVAL OF A CONTRACT RENEWAL BETWEEN THE CITY OF HUMBLE, TEXAS AND THE LAW FIRM OF HALEY, MATHEWS, WINICK, & KROLL, LLC TO PROVIDE LEGISLATIVE COUNSEL IN THE AMOUNT OF \$5,000.00 PER MONTH.**

City Manager Stuebe recommended approval stating that the City has worked with John Kroll for about two legislative sessions and that the firm has represented the City's interests well and that he looked forward to working with Mr. Kroll on several upcoming issues.

Upon a motion by Mayor Aaron, the City Council voted five (5) for and none (0) opposed to approve the contract renewal with the Law Firm of Haley, Mathews, Winick, & Kroll, LLC.

**7. EXECUTIVE SESSION.**

Mayor Aaron announced at 6:39 P.M. the City Council would convene in Executive Session in the Council Conference room pursuant to §551.074 of the Local Government Code and that any action or vote would be taken in public.

Mayor Aaron reconvened the open session of the City Council at 6:59 P.M. and stated that there was no action to be taken with regards to the Fire Chief but that in light of current Fire Chief Gary Outlaw's pending retirement, the Department will be headed by Assistant Chiefs Legoudes and Taska as well as Fire Marshall Nykaza.

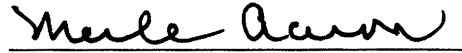
The Mayor then stated that the Council had come to an agreement with City Manager Stuebe with regards to an employment contract.

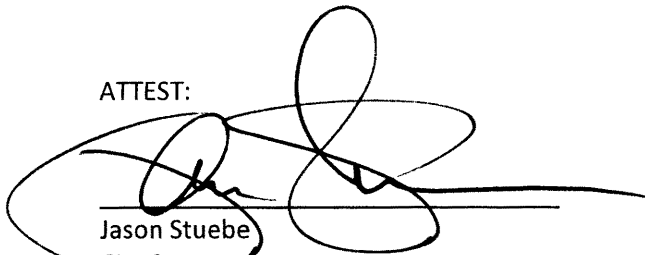
Upon a motion by Mayor Aaron, the City Council voted five (5) for and none (0) opposed to approve a City Manager Employment Agreement between the City of Humble, Texas and Jason Stuebe.

City Manager Stuebe then recommended that the City Council approve a contract between the City of Humble, Texas and the Bojorquez Law Firm, PC to provide contracted City Secretary services to the City and also recommended the appointment of Ms. Sherry Mashburn as Interim City Secretary effective February 1, 2018.

Upon a motion by Council Member Funderburk, the City Council voted five (5) for and none (0) opposed to approve a contract between the City and The Bojorquez Law Firm, PC and also to appoint Sherry Mashburn as Interim City Secretary.

There being no further business before the City Council, Mayor Aaron adjourned the Regular Meeting of the City Council at 7:05 P.M. on Thursday, January 25, 2018.

  
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Merle Aaron  
Mayor

ATTEST:  
  
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Jason Stuebe  
City Secretary