

# HUMBLE CITY COUNCIL

## MINUTES

AUGUST 14, 2007 - 3:00 P.M.

HELD AT CITY HALL, 114 WEST HIGGINS, HUMBLE, TEXAS

### MEMBERS PRESENT:

Mayor Donnie McMannes, Presiding  
Mayor Pro Tempore Allen Lee  
Councilman Merle Aaron  
Councilman Andy Curry  
Councilman Bill Conner  
Councilman Allan Steagall  
City Manager Darrell Boeske  
City Secretary Sue Daniel

### EMPLOYEES PRESENT:

Assistant City Manager Mark Martin  
Tax Assessor/Collector Cindy Gens  
Director of Public Works Barry Brock  
Assistant Chief Mike Legoudes  
Court Administrator Sandra Elliott  
Assistant Chief Al Taska  
Chief Gary Warman

Finance Director Dixie Kellum  
Civic Center Director Johnnie Scroggins  
Chief Gary Outlaw  
Fire Marshal Clint Johnson  
Building Official Rick Martinez  
Officer T. Jolly  
Assistant Chief Curtis Mills

### VISITORS PRESENT:

Arliss Bentley  
Roycelyn Bastian

Suzanne West  
Lois Bean

Mayor Donnie McMannes called the special meeting to order at 3:00 p.m. with all members present.

### 1. INVOCATION/PLEDGE OF ALLEGIANCE

Assistant City Manager Mark Martin gave the invocation and led the Pledge of Allegiance.

### 2. MINUTES - JULY 12, 2007

Minutes from the meeting of July 12, 2007 were presented to the mayor and councilmembers for approval. Councilman Allen Lee moved to approve the minutes as printed and circulated.

Ayes: Aaron, Conner, Curry, Lee, McMannes, Steagall  
Nays: None  
Motion Carried.

### 3. FINANCIAL STATEMENT

The financial statement for the month of July was presented to the mayor and councilmembers for approval. Councilman Andy Curry moved the financial statement be approved for information only.

Ayes: Aaron, Conner, Curry, Lee, McMannes, Steagall  
Nays: None  
Motion Carried.

### 4. CURRENT INVOICES

Invoices were presented to the mayor and councilmembers for approval of payment.

<u>Accounts Payable:</u>	
General Fund	\$ 266,239.48
W/S Operating Fund	141,585.96
Special Revenue Fund	1,574.60
Beautification Committee	357.33
C. O., Series 1996	6,224.96
C. O., Series 2005A	<u>575,154.70</u>
Total	\$ 991,137.03

<u>Purchase Cards:</u>	
General Fund	\$ 75,988.69
W/S Operating Fund	25,927.92
Special Revenue Fund	<u>3,390.61</u>
Total	\$ 105,307.22

Councilman Lee moved the invoices be paid.

Ayes: Aaron, Conner, Curry, Lee, McMannes, Steagall  
Nays: None  
Motion Carried.

### 5. PUBLIC HEARING REGARDING APPLICATION FOR BUREAU OF JUSTICE ASSISTANCE 2007 EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT PROGRAM IN THE AMOUNT OF \$ 12,754.00 TO FUND OVERTIME FOR POLICE OFFICERS TO PROVIDE EXTRA PATROL DUTIES IN HIGH CRIME AREAS INCLUDING APARTMENT COMPLEXES AND SUBDIVISIONS

Mayor McMannes called the public hearing to order for comments regarding submittal of an application to the Bureau of Justice for a 2007 Edward Byrne

Memorial Justice Assistance Grant in the amount of \$ 12, 754.00. The grant would fund overtime for police officers to provide extra patrol duties in high crime areas including apartment complexes and subdivisions. Chief Warman and Assistant Chief Mills stated the funds were offered to area departments for crime control. Mayor McMannes closed the public hearing with no comments from the public.

**6. AUTHORIZATION FOR SUBMITTAL OF APPLICATION FOR 2007 EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT PROGRAM TO FUND OVERTIME FOR POLICE OFFICERS TO PROVIDE EXTRA PATROL DUTIES IN HIGH CRIME AREAS INCLUDING APARTMENT COMPLEXES AND SUBDIVISIONS**

Following the public hearing for the grant application for the 2007 Edward Byrne Memorial Justice Assistance Grant, City Manager Darrell Boeske recommended approval of the grant application to the Bureau of Justice. Councilman Merle Aaron moved to approved the grant application to the Bureau of Justice.

Ayes: Aaron, Conner, Curry, Lee, McMannes, Steagall

Nays: None

Motion Carried.

**7. ORDINANCE NO. 07-644 AMENDING ORDINANCE NO. 07-635 TO COMPLY WITH TEXAS TRANSPORTATION CODE CHAPTER 707 (NEW SECTION ADOPTED FROM SB 1119 OUT OF 2007 LEGISLATIVE SESSION)**

City Manager Boeske presented Ordinance No. 07-644 to the mayor and councilmembers and recommended approval.

**ORDINANCE NO. 07-644**

AN ORDINANCE AMENDING CITY OF HUMBLE, TEXAS, ORDINANCE NO. 07-635, PASSED AND APPROVED THE 8<sup>TH</sup> DAY OF MARCH, 2007, AND BEING AN ORDINANCE PROVIDING FOR THE ESTABLISHMENT OF A PHOTOGRAPHIC TRAFFIC ENFORCEMENT SYSTEM (RED LIGHT CAMERA SYSTEM), BY DELETING SUBSECTION D OF SECTION 4 THEREOF AND SUBSTITUTING THEREFOR A NEW SUBSECTION D, BY DELETING SUBSECTION E OF SECTION 4 THEREOF AND SUBSTITUTING THEREFOR A NEW SUBSECTION E, BY DELETING SUBSECTION B OF SECTION 6 THEREOF AND SUBSTITUTING THEREFOR A NEW SUBSECTION B, BY DELETING SUBSECTIONS A AND F OF SECTION 7 THEREOF AND SUBSTITUTING THEREFOR NEW SUBSECTIONS A AND F, AND BY DELETING SECTION 8 THEREOF AND SUBSTITUTING THEREFOR A NEW SECTION 8 ESTABLISHING

PROCEDURES AND INFORMATION TO BE CONTAINED IN NOTICES OF VIOLATIONS; PROVIDING FOR A CIVIC PENALTY OF \$ 75.00 FOR EACH VIOLATION; PROVIDING FOR APPEAL PROCEDURES; PROVIDING OTHER MATTERS RELATING TO THE SUBJECT; AND PROVIDING FOR SEVERABILITY

Councilman Curry moved to approve Ordinance No. 07-644.  
Ayes: Aaron, Conner, Curry, Lee, McMannes, Steagall  
Nays: None  
Motion Carried.

**8. RESOLUTION NO. 07-668 ADJUSTING THE CITY OF HUMBLE WATER RATES AND WATER AND SEWER TAP FEES**

RESOLUTION NO. 07-668

A RESOLUTION ADJUSTING THE CITY OF HUMBLE WATER RATES AND WATER AND SEWER TAP FEES FOR RESIDENTIAL AND COMMERCIAL CUSTOMERS AND PROVIDING AN EFFECTIVE DATE

City Manager Boeske presented Resolution No. 07-668 to the mayor and councilmembers for approval. He stated the water rate adjustment was needed as the city will be subject to rate increases from the City of Houston for the portion of the water they supply to the city of Humble and the taps fees had not been adjusted in many years and the city was losing money on each tap. He then recommended approval of the resolution. Mayor McMannes moved to adopt Resolution No. 07-668. Councilman Curry inquired about the senior citizen rates and was informed the senior citizen base rates would remain the same but the price of each thousand gallons after the base five thousand would be \$ 1.25. The mayor called for the vote.

Ayes: Aaron, Conner, Curry, Lee, McMannes, Steagall  
Nays: None  
Motion Carried.

**9. RESOLUTION NO. 07-669 ADJUSTING THE CITY OF HUMBLE AMBULANCE FEES AND PROVIDING AN EFFECTIVE DATE**

City Manager Boeske presented Resolution No. 07-669 to the mayor and councilmembers and recommended approval.

RESOLUTION NO. 07-669

A RESOLUTION ADJUSTING THE CITY OF HUMBLE

## AMBULANCE FEES AND PROVIDING AN EFFECTIVE DATE

Councilman Curry moved to approve Resolution No. 07-669.

Ayes: Aaron, Conner, Curry, Lee, McMannes, Steagall

Nays: None

Motion Carried.

### **10. SHORT FORM PLAT - EMPIRE STEEL DEVELOPMENT SUBDIVISION**

City Manager Boeske presented a short form plat for Empire Steel Development Subdivision and recommended approval as the plat meets the city's requirements and has been approved by the city engineer. This subdivision is a two acre tract of land on Wilson Road. Councilman Lee moved to approve the plat for Empire Steel Development Subdivision.

Ayes: Aaron, Conner, Curry, Lee, McMannes, Steagall

Nays: None

Motion Carried.

### **11. SUBDIVISION REPLAT - ADVANCED AUTO - WILSON ROAD AND FIRST STREET**

City Manager Boeske asked that consideration on the replat for Advanced Auto be deferred until the next council meeting as the city engineer has not completed his review of the project.

### **12. AUTHORIZATION TO ENTER INTO SERVICE AGREEMENT WITH KLOTZ ASSOCIATES FOR CITY OF HUMBLE MASTER DRAINAGE PLAN**

City Manager Boeske presented a proposed service agreement with Klotz Associates for a Master Drain Plan for the city in the amount of \$ 35,000.00. The scope of the project would include:

1. Confirm with the City of Humble key drainage issues and areas of specific problems or concerns which should be addressed for the benefit of the City.
2. Gather detailed information related to the Harris County Flood Control District's (HCFCD) Watershed Master Plan (WMP) for the Humble area watersheds. Review this recent update of the watersheds and confirm target improvements. Participate in meetings with HCFCD on the WMP for Greens Bayou.
3. Gather detailed information related to the Houston Airport Systems Water Shed Master Drainage Plan. Review this plan in terms of targeted improvements identified for the region.

4. Develop a plan to engage the HCFCD on regional drainage improvements which offer key solutions for the City of Humble's long term drainage needs.
5. Prepare a summary report which targets these regional solutions and potential partners for the City of Humble. Additionally, identify what portion of the attached master drainage plan tasks which may be significantly reduced due to efforts already done by HCFCD or the Houston Airport System.

Councilman Steagall moved to enter into a service agreement with Klotz Associates for a drainage study for the city.

Ayes: Aaron, Conner, Curry, Lee, McMannes, Steagall

Nays: None

Motion Carried.

## **12. CORRESPONDENCE: TML LEGISLATIVE UPDATE**

Mayor McMannes stated the correspondence was for information only.

## **13. WORKSHOP MEETING - PROPOSED CITY OF HUMBLE BUDGET FOR FISCAL YEAR 2007-2008**

City Manager Boeske presented the proposed City of Humble Budget for fiscal year 2007-2008. He read his letter to the mayor and council as presented in the proposed budget.

*In compliance with Chapter 2, Article II, Sec.2 -31(7), City of Humble Code of Ordinances. I present for your review Estimates of Revenue and Expenditures for the fiscal year beginning October 1, 2007 and ending September 30, 2008. Estimated Ad Valorem Tax revenue is based on an assessed valuation of \$1,000,000,000.00 and computed on a tax rate of \$ 0.20 per \$ 100.00 assessed valuation. 100% of the rate is assessed for maintenance and operation of the City. The proposed M & O rate is subject to a public hearing in accordance with provisions of the Texas Property Tax Code.*

*Estimated expenditures provide for maintenance and operation of the city, employee salaries, benefits, and capital expenditures in various city departments.*

*I trust the information presented will be helpful in preparing the fiscal year budget and I recommend that a workshop session be held during the month of August, 2007 for that purpose. I*

*also recommend that a public hearing in accordance with the Texas Property Tax Code be held at 6:00 p.m. on Thursday, September 13, 2007.*

The city manager then presented the Combined Statement of Estimated Revenue and Expenditures.

COMBINED STATEMENT OF ESTIMATED REVENUE  
AND EXPENDITURES

FISCAL YEAR OCTOBER 1, 2007 - SEPTEMBER 30, 2008

Revenue:

General Fund Receipts	\$ 32,536,604.00
W/S Operating Fund Receipts	9,732,314.00
I&S Fund, G. O. Bonds, Series 1993	507,000.00
METRO Receipts - Debt Service Payments	1,741,300.00
Special Revenue Fund Receipts	<u>707,000.00</u>
Total Revenue	\$ 45,224,218.00

OPERATING EXPENSE - GENERAL FUND:

Administration Department	\$ 2,472,391.50
Street Department	1,773,800.00
Fire Department	1,879,578.21
EMS Division	1,825,756.04
Police Department	8,258,544.00
Tax Department	203,275.00
Park Department	812,110.00
Animal Control Department	115,250.00
Municipal Court Department	805,110.00
Inspection Department	492,638.00
Vehicle/Equipment Maintenance Dept.	205,525.00
Fire Marshal Department	322,700.00
Building Maintenance Department	151,350.00
Civic Center Department	1,028,060.00
Civic Arena Division	73,500.00
Civic Center Activity Division	<u>208,405.00</u>
Total General Fund	\$ 20,627,992.75

(CAPITAL OUTLAY INCLUDED IN OPERATING EXP)

General Fund	\$ 500,194.00
Water & Sewer Operating Fund	<u>1,676,000.00</u>

Total Capital Outlay \$ 2,176,194.00

OPERATING EXPENSE - WATER & SEWER FUND:

Water Department	\$	3,385,656.00
Sewer Department		<u>3,272,134.00</u>
Total Water & Sewer Fund	\$	6,657,790.00

DEBT SERVICE FUND REQUIREMENTS:

Contributions for Requirements	\$	3,847,585.00
Metro Contribution	\$ 1,741,300.00	
Contributions included in Operating Expenses:		(2,106,285.50)
General Fund - Adm. Dept.	893,191.50	
W&S Fund - Water Dept.	188,160.00	
W&S Fund - Sewer Dept.	335,833.00	
W&S Fund - Sewer Plant	689,101.00	

SPECIAL REVENUE FUND:

Operating Expenses	\$	307,228.00
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TOTAL EXPENDITURES: \$ 29,334,310.25

ESTIMATED SURPLUS:

General Fund	\$	11,908,611.25
Water & Sewer Operating Fund		3,074,524.00
Interest & Sinking Fund		507,000.00
Debt Service Fund		0.50
Special Revenue Fund		<u>399,772.00</u>
Total Surplus	\$	15,889,907.75

TOTAL ESTIMATED EXPENDITURES & SURPLUS: \$ 45,224,218.00

**14. ADJOURNMENT**

There being no further business to transpire, Mayor McMannes moved the meeting be adjourned. Meeting Adjourned. 3:44 p.m.

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D. G. McMannes  
Mayor



ATTEST:

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Sue Daniel, City Secretary