



# *Humble Fire Marshal's Office*

*110 W. Main St., Humble, Texas, 77338  
Phone- (281) 446-4928 Fax- (281) 446-3960*

## **Fire and Life Safety Requirements**

The Lessee/ Renter are responsible for the compliance with these rules and regulations and should instruct its employees, contractors, agents and attendees accordingly to eliminate problems before they arise. The Lessee/ Renter, its employees, agents, exhibitors, contractors and all other personnel shall comply with all federal, state and local fire codes which apply to places of public assembly.

The City of Humble Fire Marshal has authority to delay or close the event for any violation or for safety reasons.

### **Floor Plans:**

- a. For any event over 500 people, such as rodeos, conventions, exhibits or trade shows, floor plans must be submitted to the Humble Fire Marshal's Office no later than 30 day prior to the event.
- b. Floor plans shall allow adequate aisle and cross-aisle space and shall not prevent access to the fire exits. **Minimum eight (8) foot width.**
- c. All floor plans shall include a layout of the facility, registration and pre-function areas.
- d. Any floor plans, if different from the originally submitted, shall be submitted for re-approval to the Humble Fire Marshal's Office no later than 15 days prior to the event.

### **Occupancy Load:**

- a. **The person leasing/ renting any facility or area must maintain an accurate count of people inside the facilities or area at all times.**
- b. Lessee/ Renter shall not admit to the premises a number of persons in excess of the maximum occupancy established and approved by the City of Humble Fire Marshal.
- c. The Civic Center and Civic Arena have an aggregate Occupancy Load.
  - a. The occupancy load will be contingent on the occupiable space.
- d. The occupancy load shall be posted on the front of any temporary enclosures or tents.

### **Facility, Buildings or Enclosures Exits:**

- a. No portion of the entrances, exits, corridors, passageways, halls, lobbies, stairways, escalators, aisles, driveways, sidewalks, ramps or other common areas shall be obstructed or used for any other purpose than ingress and egress.
  - i. The required minimum width of each exit and pathway leading to the exit must be kept clear at all times.
    - 1. All doors shall have a clearance of at least ten feet on both sides with no physical obstructions.
- b. No posted Exits may be closed.
  - a. All exit doors shall remain unlocked during the Event.
  - b. No locks and/or chains will be placed on any doors of the Facility for any reason.
- c. Exit requirements and spacing within the Civic Arena shall be contingent on the amount of people allowed within the space.

### **Extra Occupiable Spaces:**

- a. All tents, canopies, and tarps must be flame retardant or be treated with an approved material. On-site testing may be necessary to determine if the material is flame retardant. A flame-retardant certificate must be available on-site at all times; during the contest set-up, event and move-out, and provided to the Fire Marshal Official upon request. This is the renter's responsibility, not the tent company's responsibility.
- b. Combustible materials such as hay or straw may not be used inside or outside of any space.
  - a. Limited use in the Civic Arena or Civic Center buildings will be allowed.
  - b. Will not be allowed in tents or canopy areas.
- c. Trash and rubbish shall not be allowed to accumulate in any area.

### **Fuels:**

- a. Flammable or volatile materials are prohibited within the Facilities unless approved, in advance and in writing, by the City of Humble Fire Marshal.
- b. LP-gas or compressed gas cylinders shall be in approved locations and away from the public. Protective barriers are required to keep the public at least 3 feet away from LP-gas or compressed gas cylinders.
- c. LP-gas or compressed gas cylinders must be secured to prevent tipping over; this can be in milk crates, secured to tent posts or the structure or in proper manufactured stands.
- d. All fuels (i.e., kerosene, diesel, gasoline) will be limited to 5 gallons containers and the containers must be a UL-approved safety container.
  - a. The fuel containers must be located in an approved location. Approved locations are outside the space, away from the public, and/or in a secured area away from the walls of the space and building area.

### **Smoker/Pit/Grill and Cooking Appliances:**

- a. Smoker/Pit/Grill must be placed 25 feet away from any building and 10 feet away from the enclosure membrane or other combustible materials.
- b. Wood, charcoal or other Smoker/Pit/Grill heating materials must be 10 feet away from Smoker/Pit/Grill or other cooking appliances when being stored.
- c. Smoker/Pit/Grill and Fire box must be protected from public at all times. Protective shields or barricades must provide a 3 foot space between the public and Smoker/Pit/Grill and cooking surfaces (this includes wood, gas, electric and charcoal cooking).
- d. There must be someone present when the Smoker/Pit/Grill or cooking appliance is in operation.
  - i. "Operation"- means when there is heat coming from the device.
- e. Smoker/Pit/Grill and cooking appliances must be in proper working condition, i.e. no rust holes in the fire box, flue connected.
- f. All run off liquids from the Smoker/Pit/Grill and cooking appliances shall be collected and disposed of properly.
  - i. No oils or greases shall accumulate under the cooking appliances.
- g. A Class type "K" extinguisher is required for all locations where deep-frying is being conducted.

### **Fire Lanes and Parking Lot Exits:**

#### **1. Fire Lanes:**

- a. City Ordinance- Sec. 18-77
  - i. 18-77 (d) *It is hereby declared unlawful to park any vehicle other than an authorized emergency vehicle in any fire lane as defined thereof. Where markings or signs are provided.*
  - ii. 18-77 (h) *No owner, manager or person in charge of any premises served by a required fire lane shall abandon or close such fire lane without the permission of the Fire Marshal.*
- b. **Fire Lanes shall remain clear at all times.** Unloading and loading of vehicles shall take place in posted areas.

#### **2. Parking Lot Access and Exits:**

- a. All Exits on the Civic Center and Civic Arena property will remain open and accessible to all emergency vehicle traffic.
  - i. The blocking of these exits will be allowed only with moveable barricades.
    1. All barricades must be movable by the hand of one person.
- b. No vehicles or structures may block any exits.
- c. All gate openings shall remain free of tents, vehicles and objects.
- d. Driving access lanes around any temporary enclosure shall be not less than 26 feet in width.

### **Fire Extinguishers:**

- a. Fire extinguishers shall be provided by each space per the following:

- i. 200-500 square feet of floor area: One (1) 2-A:10-B:C rated portable fire extinguisher.
- ii. 501-1000 square feet of floor area: Two (2) 2-A:10-B:C rated portable fire extinguisher.
- iii. Each additional 2000 square feet of floor area or fraction thereof: One (1) 2-A: 10-B:C rated portable fire extinguisher.
- iv. At least one (1) 2-A:10-B:C rated portable fire extinguisher shall be provided by each team for each kitchen, mess hall, power generator or transformer and at locations where flammable and combustible liquids are used, stored or dispensed, and as required by the Fire Marshal.
- v. A type K extinguisher is required for all locations where deep-frying is being conducted.
- vi. All extinguishers must be inspected and have a current inspection date tag attached (this includes new extinguishers).

**No Smoking:**

- a. In accordance with the City of Humble Ordinance No. 28-701, smoking is prohibited in the Facility.
- b. Smoking is not permitted inside any structure or within 25 feet of the structure entrances.
- c. No-smoking signs shall be posted at the entrance of any enclosure.

**Heaters:**

- a. All heaters shall be UL approved and listed for indoor use. Any heaters requiring propane must be connected properly with the propane container located outside the enclosure or inside the approved heater.
- b. Heaters shall not be located within 5 feet from exits, decorations, enclosure membrane or ceiling.
- c. Adequate ventilation shall be maintained throughout space.

**Fireworks:**

- a. Fireworks are prohibited within the City Limits of Humble without a permit.
- b. Fireworks permits are obtained through the Humble Fire Marshal's Office.
- c. Fireworks are not allowed inside the Civic Center at any time.

**Vehicle Displays:**

- a. The batteries of the vehicle must be disconnected while on display.
- b. Fuel in the tanks of display vehicles shall not exceed 1/4th of their capacity or five gallons of fuel, whichever is less.
- c. All display vehicle gas caps shall be taped or locked.
- d. Non-flammable protective covering must be placed under display vehicles to prevent stains.
- e. Duplicate keys for vehicles on display must be provided to show management and/or to show security for use in the event of an emergency. Vehicle keys shall be kept on the Premises during the entire event.

## **Requirements for EMS and First Aid Stations:**

### **1. Requirements:**

- a. Any Event with **1000 or more people** in attendance must have a **First Aid Station and One (1) Ambulance**.
- b. Any Event with **5000 or more people** in attendance must have:
  - i. **One (1) Ambulance and One (1) First Aid Station for Non-physical Events**.
  - ii. **Two (2) Ambulances and One (1) First Aid Station for Physical Events**.
- c. Any Event that has the possibility of injury to a contestant/ participant, i.e. Rodeos, MMA, Boxing, Weight Lifting or any other physical or strenuous events must have **One (1) Ambulance**.
  - i. *(No minimum amount of people in attendance)*
- d. Any Event that has alcohol consumption with 1000 or more people in attendance must have **One (1) Ambulance** on site.
- e. All Ambulances and First Aid Stations must be on site and operational prior to the beginning of the Event and will remain dedicated to the Event.

### **2. Ambulance(s) and Personnel**

- a. The EMS service **must** have a valid Texas Department of State Health Services EMS Provider License (DSHS) and be in good standing with respect to their Provider License.
- b. The EMS provider **must** have a valid Certificate of Insurance.
- c. Any personnel used by the Provider must be currently certified by the Texas Department of State Health Services at a level of EMT, EMT-I, or EMT-Paramedic.
- d. The Provider must be able to provide an ambulance(s) that are registered with DSHS at an MICU level and staffed with a minimum of two personnel certified to staff an MICU level ambulance (as required by DSHS).
- e. The MICU Ambulance must be equipped in accordance with DSHS regulations pertaining to their Provider License.
- f. The size of the event will dictate how many ambulances must be on-site during the event.
- g. If the event requires a “dedicated ambulance” for the participants of the event, then a second ambulance is automatically required if the event is to go on uninterrupted should the necessity of immediate transport not allow waiting on the arrival of another ambulance.

### **3. First Aid Station(s):**

- a. If the event requires a First Aid Station, the First Aid Station must be staffed by two DSHS Certified Personnel at a minimum of EMT level.
- b. The First Aid Stations **must** have a valid Texas Department of State Health Services EMS Provider License (DSHS) and be in good standing with respect to their Provider License.
- c. First Aid staff shall not be assigned to ambulance duties.
- d. A First Aid Station shall have all necessary Basic Life Support Equipment; that **must** include Automated External Defibrillator (AED) and Oxygen.

## **Residual Matters:**

- a. Matters not addressed in these Rules and Regulations shall be governed by applicable law or, in the absence thereof, decided by Humble Fire Marshal's Office in its sole, but reasonable discretion. For every Event, the Fire Marshal has the final determination as to whether the Facility is properly prepared, in accordance with these Rules and Regulations, for the doors to be opened to attendees.
- b. 2018 International Fire Code and Appendices, 2018 International Building Code, 2017 National Electrical Code, 2018 International Plumbing Code, 2018 International Mechanical Code and 2018 Energy Code shall be followed at all times.
- c. The Humble Fire Marshal shall make changes to the Fire and Life Safety Rules and Requirements based on each event and the needs of each event. If modifications are made by Humble Fire Marshal's, these decisions are based on the Fire Marshal being the Authority Having Jurisdiction.